

**GOVERNOR'S DISTINGUISHED
MANAGERS ASSOCIATION (GDMA)
BY-LAWS**

ARTICLE I – NAME

The name of this organization is: The state of Washington Governor's Distinguished Managers Association hereafter referred to as "GDMA."

ARTICLE II – PURPOSE

The GDMA provides state of Washington managers recognized for their public service achievements, a forum to collectively exchange ideas and experiences and to further improve public service and the professional development of each member.

ARTICLE III – MEMBERSHIP

Membership is open to all persons who received the following Governor's Awards: Distinguished Manager, Sustaining Leader, or Leadership in Management.

ARTICLE IV – VOTING

- A. All voting requires a simple majority of the voting members present at a regular meeting or by responding to an electronic vote.
- B. General Voting:

All GDMA members in good standing, as provided under Article IX.A, have general voting rights and are eligible to vote for the following:

 - 1. Election of Board Members
 - 2. Changes in by-laws
 - 3. Dues and budget
 - 4. Proposals brought to membership under the Initiative Process
- C. Any board vacancy occurring during the term of office is filled by the President for the remainder of the term.
- D. Initiative Process - One or more voting members can bring an issue before GDMA. The President places the issue on the agenda of a GDMA meeting. The issue is decided by a simple majority of ballots cast.

ARTICLE V – BOARD MEMBERS

- A. The board of GDMA consists of:
 - 1. President
 - 2. President Elect
 - 3. Secretary/Treasurer

B. Roles and responsibilities for board members:

1. President

- Formally plans and executes the year's events
- Manages the operations calendar
- Follows all stated GDMA by-laws
- Collaborates with the assistant to the president (luncheons, logistics, support to the board)
- Participates with the governor's office on the yearly member selection team and speak at the luncheon
- Attends most meetings

2. President Elect

- Assists as needed
- Attends most meetings

3. Secretary/Treasurer

- Provides official meeting notes of board meetings
- Oversees dues collections and accounts of the Association
- Reconciles the checkbook
- Prepares a yearly budget and balance sheet
- Attends most meetings

C. The term of each board member is for one year. Transition to the new board happens at the annual reception.

D. Board members are able to hold an office during consecutive years.

E. Members who have formerly held the position of President may volunteer or be asked by the President to serve an emeritus term. President Emeritus (the individual that retired from the President position) will have an advisory role.

ARTICLE VI- ELECTIONS

The nomination and election of officers occurs each year before the last meeting and the annual presentation of the Governor's Award.

ARTICLE VII – MEETINGS

A. Regular meetings for GDMA membership are scheduled by the President for at least six times a year.

B. GDMA board meetings are held as needed and scheduled by the President.

ARTICLE VIII – AMENDMENTS

Any provision(s) of these by-laws may be suspended, or amended, any time by two-thirds of total votes cast by GDMA membership present at the regular membership meeting or responding to an electronic vote.

ARTICLE IX - FISCAL POLICIES

- A. Each member is assessed annual membership dues. The invoice is emailed in July for the next year's dues. Dues may be paid by the member's employing agency. Payment entitles the member to a voting representation in GDMA.
- B. GDMA's budget and the amount of dues is presented by the Treasurer and voted upon by the membership at the first regularly scheduled fall meeting.
- C. First year members are not be charged annual membership dues for the first year following their award.
- D. GDMA covers the cost of lunch for the guest speaker(s) and assistant to the President.
- E. GDMA purchases a name badge for each award winner.
- F. GDMA purchases tokens of appreciation for outgoing board members, not to exceed \$50 each.